# Parenting Plan Template

A free template for Australian parents | Andrews Family Lawyers

This template isn't set in stone. Think of it as a foundation you can base your own plan on. You may not consider certain provisions appropriate or relevant to your situation, in which case you can leave it out. If you're not happy with our wording, you can change it to suit your needs.

We encourage you to look at your plan as a collaborative effort. Parties who contribute to drafting a parenting plan tend to be more likely to accept it, which makes the plan work better.

## Parenting plan template

This parenting plan is an agreement between the following parties.

### Parents' details

**Parent A**

Name: _____

Address: _____

Phone number: _____

Email address: _____

**Parent B**

Name: _____

Address: _____

Phone number: _____

Email address: _____

### Children's details

The parties to this agreement are the parents and legal guardians of the following children.

**Child A**

Name: _____

Date of birth: _____

**Child B**

Name: _____

Date of birth: _____

**Child C**

Name: _____

Date of birth: _____

This parenting plan was drafted on: _____

This parenting plan takes effect on: _____

## Living arrangements clause

Both parents agree that all the children should remain together when spending time with either parent. The agreed-upon living arrangements are as follows.

**During the school term**

☐ The parents will alternate care of the children on a week on/week off basis. (Parent A / Parent B) will have care during the first week of each term.

☐ The parents agree to the following care schedule during the school term:

Changeovers will take place at the following time and location:

In the case of a delay in changeover:

**During school holidays**

☐ Living arrangements during the school term will continue to apply during the school holidays.

☐ The parents agree to the following care schedule during school holidays:

## Special occasions clause

A special occasion refers to the following days (e.g., birthdays, Christmas, etc.):

☐ On special occasions, the children will spend time with each parent on a year on/year off basis. For the current year, (Parent A / Parent B) will have care.

☐ The parents will maintain the following schedule for special occasions:

If one parent wishes to travel with the children, they will provide the following notice and information:

**Domestic travel**

**International travel**

## Communication with each parent clause

The children will keep in contact with the parent they are not with at the following times and by the following methods (e.g., phone or video call):

## Extracurricular activities clause

The children's extracurricular activities are listed below. The parents will share the responsibility for transport and attendance as follows:

## Parental responsibility clause

☐ Both parents will have equal responsibility for making decisions regarding their children's long-term care.

☐ (Parent A / Parent B) will have sole responsibility for making decisions regarding their children's long-term care.

☐ Parent A will be responsible for making decisions regarding the following matters:

Parent B will be responsible for making decisions regarding the following matters:

The following decisions will be made jointly:

## Medical care clause

Both parents will maintain an up-to-date list of emergency contacts in their phone. If a medical emergency occurs, the parent with care of the child at the time will complete the following process:

## Financial arrangements clause

Child-related expenses include the following:

| Description of expense | Cost | Parent A's contribution | Parent B's contribution |
|---|---|---|---|
| | | | |
| | | | |

## Dispute resolution clause

If disagreements arise, the parents agree to pursue the following process to find a resolution:

## Acknowledgement and signatures

We acknowledge that we have discussed and agreed to the provisions contained in this parenting plan in our children's best interests. We understand that this parenting plan is not legally enforceable in the manner of a court order.

**Parent A**

Full name: _____

Signature: _____

Date: _____

**Parent B**

Full name: _____

Signature: _____

Date: _____

**Optional witness details**

Full name: _____

Signature: _____

Date: _____

*Disclaimer: This template provides general information only. It is not legal advice. Family law outcomes depend on your circumstances. You should speak with a family lawyer before making decisions about your matter.*